

COVID19 SCHOOL MANAGEMENT PLAN

Current CDC guidance on infection control practices and updates related to community spread of this disease are monitored daily.

- <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- <https://dashboards.alachuacounty.us/COVID19/>
- <https://floridahealthcovid19.gov/>

Training

Training will be provided to students, faculty and staff on COVID19 and protections to reduce the exposure and spread of infection.

Exposure Risks

Risk of exposure varies based on performance of certain duties, according to OSHA and CDC guidance. Within the categories of risk, (Very High, High, Medium, and Low) the Academy falls into Low to Medium Risk given that we do not perform highly aerosolized procedures and we do not have what would be considered a high traffic practice and facility.

Monitoring

Person responsible for the safety plan is: Joanne Epstein, VP Administration.

Building Adaptations to COVID19

- Entrances are locked with monitoring required before entry.
- Hand sanitation stands at entrances.
- Hand sanitizer throughout the buildings.
- Sanitizing wipes for high touch areas throughout.
- Hygiene and safety practice signs posted throughout.
- Reception areas in both buildings are closed. They are pass-through areas only (no sitting or gathering).
- No-touch trash cans added throughout.
- Sneeze guards placed at the reception and check-out desks and other areas where potential exposures may occur.
- Use of diffusers with hydrogen peroxide throughout.
- Use of HEPA filters throughout.
- Upholstered furniture removed wherever possible.
- Metal chairs which can be frequently disinfected added to treatment rooms.
- All linens removed from use.
- Vinyl coverings added to treatment tables for disinfection after each treatment.
- Magazines and any other high touch items removed from lobby areas.
- Physical distancing implemented by removing and marking appropriate spacing for waiting areas.

Building Entry Requirements

- Masks are required in Academy facilities. Cloth masks can be worn when performing work that does not require appropriate personal protective equipment (gloves are optional).
- Sanitizing hands upon entrance is required.
- Must demonstrate “normal” temperature when entering building. A fever of 100.4 degrees F means that you will be immediately directed to your medical care provider.
- Must sign daily acknowledgment of self-assessment.
- After sign in move immediately to designated classroom or treatment room.
- Anyone exhibiting symptoms of COVID19 will be sent home if symptoms appear during the workday.
- Must maintain physical distancing 6 feet apart.

Respiratory Hygiene/Cough Etiquette

- Guidelines posted and implemented.
- Schedule for routine disinfection of horizontal and high touch surfaces established.
- Sanitizer hands/wash hands frequently.

Changes to Classroom Use

- In-person classes for hands-on training only, including point location, clinical skills, etc.
- Reduced density in classrooms: half the class in Classroom A with instructor and half the class in Classroom D (315-south building) with instructor.
- Tables and treatment tables spaced to allow at least 6 feet of distance between students.
- Classrooms B and C (315 building) are reserved for use during clinic.
- Separate designated areas for eating and drinking in all buildings.

Changes to Clinic Flow

- Reduced density in treatment rooms: 1 intern/1 patient with minimal supervisor in and out.
- Once the treatment begins, stay in the treatment room for the duration of treatment.
- Interns at 50% density; ½ in Classroom B with supervisor and ½ in Classroom C with supervisor.
- 8 treatment rooms in use and at opposite ends of clinic.
- Once in treatment room remain in treatment room until conclusion of treatment.
- Minimize supervisors entering and exiting treatment rooms.
- No patient waiting in reception area; patients go directly to treatment room.
- No interns in reception area once they have signed in.
- Designated bathrooms for Patients Only.
- 2-person maximum in 315 kitchen at any one time.
- No food preparation in 315 kitchen except for microwave.
- No eating/drinking in treatment rooms. No exceptions. Eating and drinking in classrooms ONLY in designated areas.

Patient Care

- PRIOR to the patient's visit, all scheduled patients will be contacted, screened and provided an explanation of the visit process.
- Patients with signs/symptoms of COVID19 will be directed to contact their healthcare provider and the appointment will be rescheduled when the patient is no longer a risk for transfer of infection.
- Patients will be asked to call the clinic when they arrive for their appointment and to remain in their cars for additional triage.
- Patients will be reminded to keep the temperature of the vehicle at a level so that they will not experience an increased temperature.
- Patient's temperature will be taken, and they will be screened for indications of the virus prior to entering the clinic.
- Patients must wear a mask in the building to limit exposure to others; cloth masks are acceptable.
- Patients must enter the clinic unaccompanied whenever possible.
- If the patient arrives without a mask and there is ample supply of masks, a mask will be provided for use during the visit. In situations where there is not an ample supply of masks, the patient may not be seen.
- Patients will be asked to perform hand hygiene prior to entering the clinical area.
- Additional time will be allotted between scheduled patients to allow for room cleaning and decontamination.
- Patients will be asked to complete paperwork prior to appointment.
- Interns will use PPE protection protocols based on risk of activity being performed, such as hand sanitizing before and after touching patients.

Communications

- Communication are by phone, Zoom, chat, etc. whenever possible, rather than person-to-person.
- Ability to send and receive texts is required for clinic communication.
- Use of office phones, computers, desks, and other work tools will be limited. All shared equipment will need to be disinfected (copy machine, computers, fridge, etc.).